

Minutes of the Board of Trustees Meeting  
August 6, 2019

Present: Board of Trustees: Jeff Garber, Marie Janiak, Alan Maravelias, Steve Delaney, Kevin Kiley. Barkan Management: Jay Miller, James Donnelly, Sarah Luscomb

- 1) Call to Order  
Jeff called the meeting to order at 6:00 p.m.
- 2) Approval of Minutes  
The board approved the minutes for the July Board of Trustees meeting.  
The board approved the minutes for the July 16, 2019 special Board of Trustees meeting.
- 3) Homeowner Comments /Requests
  - a) A resident discussed the supplemental fee and the suggestion for the future to make large priced projects to go out to the residents for a vote.
  - b) A resident of 70 Fuller Pond Road requested to replace their 3-panel patio door with an Andersen 400 series, 3 panel French door. The board approved this request.
  - b) A resident of 15 Meeting House Square requested to relocate their HVAC compressor from the side of the building to the back of their unit next to their deck stairs. The board approved this work with the stipulation that the siding needs to be repaired where the old unit currently is. The resident of 15 Meeting House Square also requested to install a new tankless hot water heater. The board will get more information on the venting of this unit before approving.
  - c) A resident at 93 Fuller Pond Road gave a brief description of water encroachment in her bulkhead entering from the bulkhead floor. Further discussion and proposal was requested by Jeff to be presented at September's meeting.
- 4) Financial Report
  - a) The board reviewed the June financials.
- 5) Unfinished Business  
A contract was signed with Instant Alarm Company in the amount of \$7,385 for the new keycard system to be installed in the clubhouse. We are still waiting on a contract for the security camera installation.
- 6) Landscape Update
  - a) Marie gave an update of this month's landscape schedule.

7) New Business

- a) The board discussed and reviewed the duties of the lifeguards. Jay spoke with Carol Fosdick at Swim Pro to review the lifeguard's duties.
- b) The board discussed the options to repair bulkheads. Jim will have a steel plate made for bulkhead's that need repair.
- c) Due to the fact that the indoor pool is inoperable the board decided to keep the outside pool open until September 30, there will be a reminder sent out that a lifeguard will not be present during September.

8) Work Order Report

The board reviewed the work orders called in since the last meeting.

9) Executive Session

10) Adjournment

The meeting was adjourned at 8:00 p.m.