

Minutes of the Board of Trustees Meeting
January 22, 2019

Present: Board of Trustees: Jeff Garber Marie Janiak, Rich MacDonald, Fred Nelson, Kevin Kiley. Barkan Management: Michael Pasquino, James Donnelly, Sarah Luscomb

- 1) Call to Order
Michael called the meeting to order at 6:00 p.m.
- 2) Approval of Minutes
The board approved the minutes for the December Board of Trustees meeting.
- 3) Homeowner Comments /Requests
 - a) The board discussed an issue with an unapproved installed heating system vent pipe on a Fuller Pond Road unit with the resident. The board would like to meet with the installer, Cranney to discuss other possible ways to run the vent. Jim will paint the vent gray, to match the siding as a temporary measure until a permanent solution can be reached.
 - b) The board approved an upstairs bathroom vent for a Hamilton unit on Fuller Pond Road. The board also decided that this particular vent and location will be the approved solution for any future Hamilton unit upstairs bathroom upgrades.
- 4) Home Owner Correspondence
 - a) The board reviewed letters that were sent to residents. It was noted that all violations have been corrected.
- 5) Financial Report
 - a) Michael and the board reviewed and discussed the December financials. Michael explained there are no bills being carried over from 2018 to be paid in 2019.
- 6) Unfinished Business
 - a) Eastern Pipe will repair seals in the Meeting House area catch basins which are sources of ground water infiltration and eventually cause high water readings at the Waste Water Treatment Plant.
 - b) Instant Alarm will start setting up appointments which will start Monday February 18 for installation for basement alarm horns for those who signed up for the program.
- 7) New Business
 - a) The board reviewed the new 3-year contract from Charles George Trash Co.
- 8) Portfolio Manager, Mike Pasquino announced that he will be retiring effective February 7, 2019. He also announced that his replacement will be Jay Miller, an experienced Barkan Portfolio manager. The board had been previously

introduced to Jay and are enthusiastically looking forward to working with him.
The board wish Michael well and thanked him for his service to the residence.

8) Executive Session

9) Adjournment

The meeting was adjourned at 7:20 p.m.